

## **HYMS MANAGEMENT BOARD**

### **Terms of Reference**

1. To consider, monitor and review operations in the academic and academic support areas of HYMS. Academic issues shall be for information only unless there are resource implications
2. To offer strategic advice to the Dean regarding the development of HYMS
3. To advise the Dean regarding financial resources and financial monitoring and control necessary to give effect to HYMS strategies
4. To advise the Dean on the effective and efficient management of the personnel, physical, and information assets of HYMS
5. To consider the resource and logistic implications of the development of HYMS and any new initiatives
6. In the regular course of its business to consider issues of equal opportunity
7. To receive and consider submissions from subcommittees and working parties within HYMS, in particular, the Undergraduate School Management Board, the Research Strategy Committee, Dean's Department and Graduate School

### **Membership**

The membership shall be drawn from the following pool:

Dean of HYMS (Chair)  
Dean of the Undergraduate School  
Undergraduate School Manager and NHS Liaison  
Postgraduate Board  
Research Strategy Committee  
Dean's Department  
Human Resources  
Finance  
NHS Representation  
Postgraduate Medical Education and Training  
The Chair of the Academic Reference Group

In attendance:

PA to the Dean of HYMS (Secretary)  
Internal Communications Officer

### **Quorum:**

5

### **Meetings:**

Normally twice per term