

Item 4a

HYMS Curriculum Committee

The HYMS Curriculum Committee is accountable to the HYMS Board of Studies

Membership

The Director of the Medical Education Unit (ex officio - chair)

7 Theme 'Guardians'

Phase I Co-ordinator (when appointed) representing the Phase I Curriculum Management Group

Phase II Co-ordinator (when appointed) representing the Phase II Curriculum Management Group (formerly the Phase II System Leaders Group)

Phase III Coordinator (when appointed) representing the Phase III Curriculum Management Group

Chair of the Intercalated Development Committee

3 Directors of Clinical Studies

1 member of the Examinations Working Party (normally the chair if not otherwise a member)

4 student representatives elected annually by the HYMS student body, one from each phase and one intercalating student.

Up to 3 other members of staff to ensure a balanced representation between the Universities and NHS localities

2 lay representatives

In attendance: The HYMS Curriculum and Assessment Manager (Secretary)

Quorum: 8

Terms of Reference

1. To meet at least three times a year.
2. To maintain a strategic overview of all Phases of the curriculum including the Student Selected Components and the Intercalated year
3. To receive and debate proposals for substantial changes to and developments of the curriculum from other committees ensuring that the HYMS Themes are properly represented in the course
4. To review and refine the overall Aims of the course as necessary
5. To maintain an overview of the learning outcomes for all Phases of the curriculum
6. To identify and define appropriate learning and teaching strategies needed to deliver the learning outcomes.
7. To identify and define appropriate assessment strategies needed to demonstrate / determine achievement of the learning outcomes.
8. To report and to submit minutes to the HYMS Board of Studies (for academic issues) and to HUPOG (for management issues).
9. To consider such other relevant businesses as may be deemed appropriate by the HYMS Board of Studies.

Mode of Working

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The committee will normally discharge these functions by receiving reports from the following committees normally via their chairs

Phase I Curriculum Management Group
Phase II Curriculum Management Group
Phase III Curriculum Management Group
The Examination Working Party
Intercalated Development Committee

Meetings of the above will be timetabled shortly in advance of the Curriculum Committee meetings to ensure issues are resolved expeditiously