

Privacy notice

MSC Summer Schools

Why do we collect your personal data?

We need to collect information about you to process your application and enrol you onto the programme. We will also process the information you provide us for other legitimate purposes such as and evaluating the impact of the programme. Specifically, we use your personal data for three purposes:

1. To deliver the Journey to Medicine Summer School programme

We will use the data to process your application to the Journey to Medicine Summer School and to communicate with you about the summer school and other directly related opportunities (open days or taster sessions). If you accept a place on the Journey to Medicine Summer School, your personal data will be used to facilitate your participation in the scheme.

2. Tracking and reporting

We will use your data to track you through the admissions process for internal reporting purposes. We will monitor whether you apply to medicine, where you attend university and, where relevant, onward progression to a medicine career. Your personal information will not be used to make decisions about your application to medicine.

3. Research purposes

We will use your data to evaluate and research the programme, to ensure that it meets the objectives of widening participation. No individual data will be identifiable.

What personal data do we collect?

We collect basic information about who you are and where you live in order to process your application to the programme and to evaluate the impact of the programme. We also collect other relevant personal data such as your health condition, financial position and personal background for research purposes.

Who has access to my personal data and will it be shared with anyone?

Only authorised staff from medical schools and the Medical Schools Council will have access to your personal data. For research, monitoring and evaluation purposes, your data may also be shared with appropriate third parties, including, for example, the Office for Students, the Higher Education Statistics Agency (HESA), the Department for Education, the University and Colleges Admissions Service (UCAS) and the Higher Education Access Tracker (HEAT).

Your personal data will not be shared with medical school admissions teams and will not be used to make any decisions about you as an individual or about your future application to medicine.

How long do we keep your data for?

The Medical Schools Council will store your personal data in accordance with its Records Retention Schedule. Your personal data will be only be kept for as long as necessary to enrol you on to the programme, and to assess the impact of the programme on widening participation to medicine. This may include holding your personal data until you complete your medical training.

What are my rights to my personal data?

You have the right to make a subject access request to find out what personal data the [medical school] holds about you. This includes:

- Giving you a description of the information, we hold about you;
- Explaining why we hold and process the information;
- Who the information has been shared with; and
- Giving you a copy of the information in an appropriate format.

You also have other rights to:

- Request inaccuracies in the personal data that we hold about you to be corrected;
- Object to processing activities related to your personal data and in some circumstances request processing to be restricted or have your personal data erased; and
- Object to decisions being taken by automated means.

How can I contact you?

If you require advice on exercising any of the above rights, please contact the Medical School Councils on admin@medschools.ac.uk.

If you have any questions about the Journey to Medicine Summer School, please contact admin@medschools.ac.uk.

If you have any complaints about how your information is being processed, then you can contact the Information Commissioner's Office at <https://ico.org.uk/global/contact-us>.